PRIVACY POLICY

Cassius processes your personal data in accordance with the General Data Protection Regulation 2016/679 ("GDPR") and this privacy policy. If you have any questions about the processing of your personal data, please contact Stéphanie Cassimon.

ARTICLE 1 PURPOSES

1.1 General – clarification of whose personal data is collected

Cassius processes the personal data of: (potential) clients and suppliers; individuals who provide their business cards or other contact information; Cassius's service providers; and third parties if necessary for a legal engagement.

1.2 General – Purposes

Cassius processes your personal data for: providing legal services to clients; compliance with anti-money laundering and anti-fraud legislation; newsletters and other commercial communications; billing and accounting; dispute resolution; and supplier management.

1.3 Provisions Common to All Purposes for the Processing of Your Personal Data

Cassius obtains personal data directly from you and/or indirectly through a third party, and retains it for up to 5 years after the case is closed (plus a 1-year verification period), unless a longer retention period is required. Third parties may have access to your data, including: service providers acting as data processors (IT and software providers, including AI providers, and translation agencies); professional advisors (external law firms or accounting firms); third parties involved in the provision of services (bailiffs, mediators, notaries, opposing parties and their counsel, witnesses, experts, banks, insurance brokers); government agencies (courts, court clerks' offices, police, public prosecutor's office); and the President of the Bar.

1.4 Legal Services to Clients

For the provision of legal services, Cassius may process: identification data (name, address, email, phone number), government-issued identification data (ID card, passport, or driver's license number, business/VAT number, National Register extract), personal characteristics, family data, financial data, image/voice recordings, and other case file information (including potentially special categories of personal data or judicial data). This enables Cassius to provide legal advice, draft legal documents, represent clients in court, arbitration, or mediation, and assist in negotiations or hearings. The legal basis is the performance of the service agreement (Art. 6.1(b) of the GDPR); for special/judicial data, it is the establishment or defense of a legal claim (Art. 9.2(f) and Art. 10 of the GDPR, respectively). For the transfer of data to banks, insurers, technical advisors, notaries, or a successor attorney, Cassius requests your consent (Article 6.1(a) of the GDPR), unless required by a court order. Cassius will share this data only when necessary or at the Client's request with the courts and police, bailiffs, the opposing party or its counsel, a successor attorney, banks/insurers, or court-appointed experts.

1.5 Compliance with Anti-Money Laundering and Anti-Fraud Legislation

To ensure compliance with anti-money laundering and anti-fraud legislation[1] , Cassius may process your identification data, national identification number, government identification data, and financial and judicial data. This enables Cassius to comply with anti-money laundering and anti-fraud legislation. The legal basis is the legal obligation under the Act of September 18, 2017 (Art. 6.1(c) of the GDPR) and, to the extent that it goes further, Cassius's legitimate interest (Art. 6.1(f) of the GDPR). Cassius will share this data only when necessary with government agencies, the courts, the police, or the Bar Association President. In order not to undermine anti-money laundering objectives, the data subject's rights under Articles 12, 13, 15, 16, 19, 21, 22, and 34 of the GDPR (transparency information, access, rectification, notification, objection, automated decision-making, and data breach notification) are fully restricted in this context.

1.6 Newsletters and Other Commercial Communications

For newsletters and other commercial communications, Cassius may process your identification data and job title information to send you updates, information about products/services, and similar communications. The legal basis is Cassius's legitimate interest in promoting its services (Art. 6(1)(f) of the GDPR). You can unsubscribe at any time, after which processing for this purpose will cease. Cassius shares this data only with providers of mailing or marketing software.

1.7 Billing and Accounting

For invoicing and accounting purposes, Cassius may process your identification data, business/VAT number, financial data, and services rendered in order to issue invoices and comply with its accounting obligations. The legal basis consists of legal obligations (including the Economic Law Code, the Companies Act, and the Income Tax Code) (Art. 6.1(c) of the GDPR) and, to the extent that this goes further, Cassius's legitimate interest (Art. 6.1(f) of the GDPR). Cassius shares this data only with its accounting firm, auditor, government agencies, or banks/insurers.

1.8 Dispute Management

To manage potential disputes, Cassius may process your identification data, professional information, financial and legal data, and any other relevant information to defend its legitimate interests in any form of dispute resolution. The legal basis is Cassius's legitimate interest in safeguarding its rights (Article 6.1(f) of the GDPR). Cassius retains this data for up to 5 years after the final statute of limitations (plus a 1-year verification period) and shares it only with external legal advisors and, if necessary, government agencies, courts and law enforcement, banks/insurers, its accounting firm, bailiffs, or collection agencies.

1.9 Supplier Management

For supplier management, Cassius processes your identification data, financial data, and other relevant information for the purposes of its normal business operations. The legal basis is Cassius's legal obligations and legitimate interests (Art. 6.1(f) of the GDPR). Cassius retains this data for up to 5 years after the termination of the agreement and shares it only when necessary with government agencies, banks/insurers, or its accounting firm.

ARTICLE 2 SECURITY

Cassius has implemented appropriate technical and organizational measures to protect your personal data against accidental or unlawful destruction, loss, alteration, unauthorized disclosure, or access, and does not transfer your data outside the European Economic Area without a guarantee of an equivalent level of protection.

ARTICLE 3 RIGHTS

3.1 You may contact Cassius to: access, correct, or delete your personal data; restrict or object to the processing; withdraw your consent; object to fully automated decision-making; and file a complaint (including with the Belgian Data Protection Authority)—provided this does not conflict with Cassius's obligations under the Anti-Money Laundering Act.

3.2 For purposes based on a legitimate interest, you may request more information about the balancing of interests that has been performed and may object to the processing at any time, specifying your specific situation; Cassius will cease processing unless it has compelling legitimate grounds that outweigh your interests. Cassius processes your data when following up on your requests based on its legal obligations (Chapter III in conjunction with Art. 5.2 of the GDPR, Art. 6.1(c) of the GDPR).

3.3 Cassius may ask you to provide a reason for your request and/or to provide proof of identity.

ARTICLE 4 UPDATES

This privacy policy may be amended from time to time, within the limits of applicable data protection regulations. Once changes have been implemented, the amended version will be provided to you without delay.

[1] Including, but not limited to, the obligations (i) regarding identification and verification, (ii) to identify the client's characteristics and the purpose and nature of the business relationship or occasional transaction, (iii) to exercise ongoing vigilance, (iv) regarding enhanced vigilance, and (v) to analyze atypical transactions.

CASSIUS BV
SINT-ALDEGONDISKAAI 10 B22
2000 ANTWERP
BE0777.690.768

+32 476 46 18 26
STEPHANIE@CASSIUS.LEGAL